

HOST AN ACTIVITY

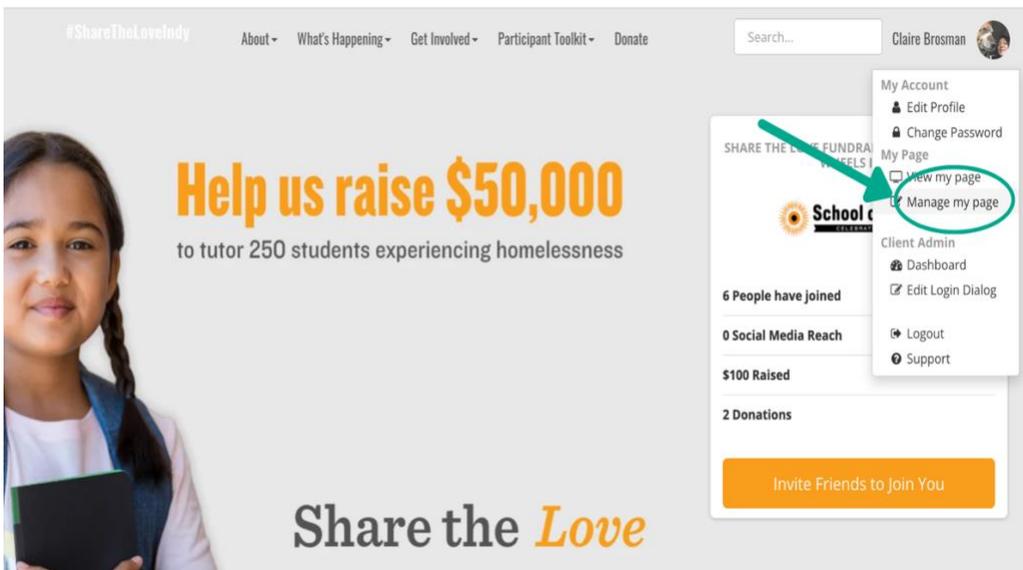
Share the *Love*



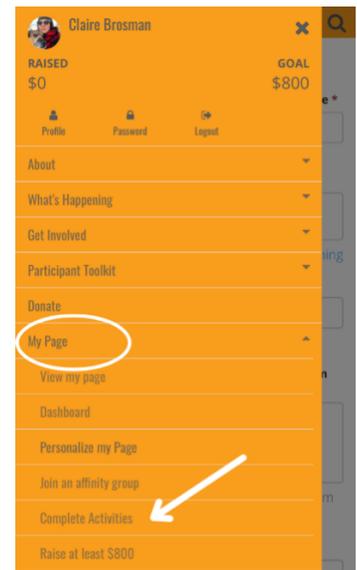
Inviting your friends and family to participate in an activity is great way to spread the word about School on Wheels while raising money by having fun! Use our online software to easily create an event that allows people to register to attend and make a donation of any amount that directly impacts your fundraising goal and helps us reach our overall goal of raising \$50,000 to provide a full month of tutoring and academic support to 250 students.

1. First you need to register and create your personal fundraising and activities page. Need help? Find instructions [here](#).
2. Click on the “Complete Activities” tab in the “Manage my Page” menu and select “Host an Activity”
 - a. On desktop, click on your name in the upper right-hand corner of the screen, then select “Manage my page”. The “Complete Activities” tab can be found on the left side navigation.
 - b. On mobile, click on the menu bars (three lines in black) in the top left corner of the screen, then select “My Page”.

Desktop View



Mobile View



- You'll select the type of event you want to host from a drop down menu that includes: Baking/Cooking, Trivia or Game Night, Watch Party or Something Else (if you want to get creative)

- Add details for your event such as date, time, and whether you want to host your activity virtually or in-person. Make sure your event description let's your guests know what to expect.

- Set a fundraising goal for your event and/or decide on a suggested donation amount when guests register. Be sure to click "Allow people to register for this event online" to make this process easy. The software will send you updates of everyone who registers and will help you keep track of your guest list. And remember, if you also set a fundraising goal for your personal page, these donations automatically count towards your overall fundraising goal!

- Invite your friends and family by sharing the link to your event page. Copy and paste the link to your event page, or use the "Share Event" feature to invite friends using email, Facebook or Twitter. Published events are accessible through the main Share the Love website search field, or keep your event private by only sharing the link with your invited guests.

Ready to host your own event? Inspiration and resources for Trivia Night, Winter Olympics Watch Party, and a Nailed It! Inspired baking competition are on the following pages.

Host a Trivia Night!



Create and Share Your Event

First decide the time and date you'll be hosting your Trivia Night and set up your activity early in order to give people plenty of time to register. You'll have time to nail down the details, but when you are setting up your event, having your trivia theme picked out and how you'll be hosting – in person or virtual – will be important.

Tips & Resources for Success

- Choose your topics, number of trivia rounds, questions, and how you are going to track the answers to each round.
 - If you are hosting in person, you can download trivia sheets [here](#).
 - If virtual, determine two things:
 - What cloud-based software do you want to use that will allow you to keep track of every person/teams answer and track their points between each round? Some options include [Google Forms](#) or a free online trivia quiz creator, like [Trivia Maker](#) or [Type Form](#).
 - Where are you meeting? Zoom, Microsoft Teams, or another online gathering space? *Don't forget to send the link to participate to everyone once they register!*
- Make sure you have questions that will be fun and the right level of challenging for those who are attending.
 - Need some trivia questions ideas? Check out this list of 100+ questions covering food, sports, geography, animals, and more [here](#).
 - Want to include a round of questions about homelessness and its impact on education? Here's a question and answer key focused on homelessness and education [here](#).
- Designate a host to keep the night running smoothly and a neutral party to keep track of points for each individual player or team. You can choose to take on both roles, or choose others who are willing to participate.
 - There will be downtime between each round while the answers are reviewed and points calculated. Participants can talk to one another between rounds, especially if they know one another. You can also use this time to share about School on Wheels!

Want to see examples of how to set up your trivia night event? Check out these event pages hosted by two School on Wheels staff members during Share the Love 2021.

Education Director Erin Brown [hosted](#) a virtual Valentine's Day themed trivia night with topics that spanned general trivia, music, and film. Volunteer Manager Arielle Hirt [hosted](#) a virtual Camp Tecumseh themed trivia night for her friends and family with Camp Tecumseh ties.

For a step-by-step guide on how to host a trivia night, check out this resource from Medium [here](#) or this complete guide from Buzztime [here](#).

Host a Winter Olympics watch party



Create and Share Your Event

First decide the time and date you'll be hosting your Winter Olympic Watch Party and set up your activity early in order to give people plenty of time to register.

Tips & Resources for Success

- Plan your party for the opening ceremony, around a favorite event, or to celebrate the closing ceremonies. Find the full schedule of events to watch on NBC and its affiliated networks [here](#).
- If hosting in person, bring the excitement to life with these fun ideas:
 - Encourage guests to dress in colors representing the country of their choice or as competitors ready for action.
 - It's not a party without decorations! Use balloons in the Olympic colors of blue, black, red, yellow and green or make Olympic rings to display using one of these crafts from [Mulch and Paint](#) or kid friendly [Mess for Less](#).



- Create your own Olympic torches using tissue paper and dollar store candle sticks. Find small flags of various countries at your local party supply store or other themed decorations from online retailers like Amazon or Oriental Trading.

- There are tons of ways to make your food and drinks fit the theme from serving same colored snacks in Olympic “rings” using circular plates, to colored cupcakes, ice cream cones filled with orange icing or even cheese puffs to create tiny torches, and many more creative ideas. Want recipes? We’ve got you covered with 30 pure gold ideas from Parade [here](#).



- Let the games begin! Offer a little friendly competition with activities like these [from Play Party Plan](#) or make up your own for either teams or individuals.
 - Be sure to have medals ready for the awards ceremony with these easy printable School on Wheels’ medals (because we want everyone to remember what they are gathering in support of!) [here](#).
 - If you are taking pictures of your champions be sure to tag School on Wheels so we can see and cheer on your celebration. You can find and tag us on [Facebook](#), [Instagram](#), [LinkedIn](#), and [Twitter](#).
- Going virtual instead? Find helpful tips in this resource from GVTV including several tech options [here](#).

Host a Nailed It! Inspired

baking competition



Inspired by Netflix baking show, Nailed It!, this activity lets your friends and family gather together virtually or in person to see whose cake or cookie decorating skills are the best of the bunch. You don't have to be a pro to participate – in fact, it might be more fun if you aren't.

Create and Share Your Event

First decide the time and date you'll be hosting your Nailed It! Inspired baking competition and set up your activity early in order to give people plenty of time to register. Before you set up your event, you'll want to have your baked good picked out, corresponding recipe list ready, and know how you'll be hosting – in person or virtual.

Tips & Resources for Success

- Decide if you will be hosting in person or virtually
 - If hosting in person, share the same basic cupcake or sugar cookie recipe with all your guests when they register. Ask them to arrive at your event with the finished baked goods in hand. You'll be providing the decorating supplies.
 - When everyone has arrived, it's time to unveil the picture of the cupcake or cookie you are asking them to decorate.
 - Set a timer and when the timer goes off, it's time for judging and enjoying everyone's creations!
 - If hosting virtually via Zoom or another platform, you can take the same steps as above. Alternatively, share a list of ingredients and decorating supplies with all your guests when they register so they are prepared to bake when they receive the recipe on the day of the event.
 - Send the recipe to participants shortly before your virtual event starts so everyone has the same amount of time to bake and decorate their creations.
 - You can bake and decorate together virtually or people can bake and decorate on their own before the virtual event starts. The key is that everyone has the same amount of time to bake and decorate before presenting what they've made.
- You can pick out any baked good as the challenge, but we've put together a [shopping list](#) and picked out a [cupcake recipe](#) for these [wise owls](#) designed by [Bakerella](#). We left off specific decorating supplies so that people can get creative using what they have on hand.
- Deciding who the winner is and why can also be a lot of fun. You can be the judge of the final creations, but it's also a fun way to include kids.



Happy baking!